

Cana Ireland Safety Statement Cana Week

This statement sets out the Health & Safety Policy of Cana Ireland and the means through which that policy is to be implemented. Our objective is to provide a safe and healthy environment for all participants, volunteers, and team members. It is the intention of Cana Ireland to protect everyone participating in our Cana Week from accident or ill health. This policy is presented with the understanding that Esker Retreat Centre has its own complete and comprehensive Safety Statement, which includes specific Risk Assessments. Our approach to health and safety as far as is reasonably practicable will be:

1. To provide a safe environment, working in close co-operation with the staff of Esker Retreat Centre, keeping health and safety as a key priority.
2. To continue to identify and control hazards.
3. To prevent as far as is reasonably possible, any improper conduct or behaviour likely to put at risk the safety, health and welfare of any of our participants, volunteers, team members or children in our care.
4. To provide a safe means of entering and leaving the buildings.
5. To provide appropriate information and training to all team members and volunteers.
6. To maintain a vigilant and continuing interest in all those health and safety matters relevant to anyone affected by our activities.

All the adults participating in the Cana Week, including retreatants, team members and volunteers will be informed of the following:

1. Everyone must familiarize him/herself with the emergency evacuation routes, assembly points and the location of fire fighting and first aid equipment in the areas which they use.
2. Everyone must maintain a safety awareness and report any potential hazards to the Esker Retreat House staff or to the Cana Week team.
3. No one must partake in any form of horseplay or prank likely to lead to injury to themselves or others.
4. When children are not part of an organized group or child-minding service, they are considered to be under the care of their parents.
5. Access to, and work practices in, the food preparation areas are under the control and supervision of the staff and volunteers delegated with that responsibility; therefore their instructions regarding hygiene, access, etc. must be honoured.

6. There will be at least two qualified nurses on site during the Cana Week. An accident/ incident register and logbook will be kept by the Cana Team. Team leaders must report all non-trivial accidents and any accident which results in an injury to a child.

7. The Retreat House and Youth Village are non-smoking areas. No candles are to be lit in the bedrooms or dormitories. Candles used in other areas must only be lit under the supervision of adult team leaders.

8. There is a no-alcohol policy in the Retreat House and Youth Village. Any exception to this must be made with the permission of Esker Retreat staff and the Cana Team